

## **Current and Past Members**

The Allen-Stevenson School  
Bank Street School for Children  
The Berkeley Carroll School  
The Brearley School  
Brooklyn Friends School  
The Browning School  
The Buckley School  
The Caedmon School  
The Calhoun School  
The Cathedral School of St. John the Divine  
The Chapin School  
City and Country School  
Collegiate School  
Columbia Grammar and Preparatory School  
Convent of the Sacred Heart  
The Dalton School  
Ethical Culture Fieldston School  
Friends Academy  
Friends Seminary  
George Jackson Academy  
Grace Church School  
The Hewitt School  
Horace Mann School  
The IDEAL School  
Little Red School House & Elisabeth Irwin  
High School  
Marymount School of New York  
The Nightingale-Bamford School  
The Packer Collegiate Institute  
Poly Prep Country Day School  
Riverdale Country School  
Saint Ann's School  
Saint David's School  
The School at Columbia University  
The Spence School  
The Speyer Legacy School  
St. Bernard's School  
St. Luke's School  
The Town School  
Trevor Day School  
Trinity School  
Village Community School



**Faculty Diversity Search**

[www.facultydiversitynyc.org](http://www.facultydiversitynyc.org)  
[www.interschool.org](http://www.interschool.org)  
(212) 501-0031

## About Us

Founded in 1994 as a non-profit organization, the mission of Faculty Diversity Search ("FDS") is to increase diversity within the faculty and administration of New York City's independent schools.

Each year, FDS works with 25-30 independent schools in New York City. Since its inception, over 500 teachers have found and accepted positions through the FDS program.

FDS seeks to recruit and select an outstanding pool of candidates of color, as well as other under-represented minorities who demonstrate excellence and future promise as independent school educators. Openings are for all grades, K-12, as well as for administrators in various positions such as technologists, librarians, learning specialists, admissions and development officers, and others.



## Candidate Qualifications

New York City's independent schools are known for academic excellence and exemplary faculties. The successful candidate will have:

- An undergraduate degree in a field related to his or her area of teaching
- An in progress or completed master's degree
- PhD's with teaching experience are welcomed
- Teaching experience or involvement with children's programming preferred
- Strong verbal and written communication skills
- An understanding and respect for children and adolescents
- A commitment to working with students both inside and outside of the classroom
- A commitment to excellence, collaboration, and professional growth
- Personal warmth, a sense of humor and flexibility are highly valued
- U.S. citizenship, permanent residency, or an approved work visa

## Application Process

1. Applicants should submit résumés and cover letters online by emailing Brandie Clarke, FDS Associate Director, at [bclarke@interschool.org](mailto:bclarke@interschool.org)
2. We will review all résumés and invite potential candidates to interview either in person or by phone
3. Selected candidates will be asked to submit a list of references and three letters of recommendation

The FDS staff supports all candidates throughout the search process. We send each candidate's materials to member schools as openings arise; assist candidates with résumé review and interview practice as needed; and maintain contact with candidates and schools throughout the hiring season, which begins in November for the following September. Positions are offered by individual schools, which also establish salaries and benefits.

We look forward to working with both the candidates and schools in advancing the goal of increasing faculty diversity in New York City's independent schools. If you have any questions, please contact Brandie Clarke at [bclarke@interschool.org](mailto:bclarke@interschool.org).

Best of luck in your job search.

The Faculty Diversity Staff

**Adrienne Barr**, Executive Director

**Brandie Clarke**, Associate Director